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## Office Memorandum • UNITED STATES GOVERNMENT

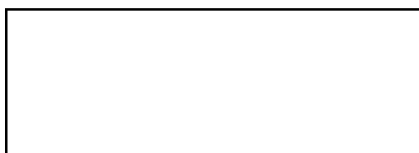
TO : Director of Training

FROM : Chief, Management Training Faculty

SUBJECT: Cost of Senior Management Seminar

DATE: 22 November 1960

As you requested, I have prepared a breakdown of the costs of the SMS under the major headings, recurring and non-recurring costs. Some of the figures are estimates, the cost of assorted telephone calls [ ] are not included, and there may well be some other items of expense lurking in the underbrush where I can't see them. However, I do not believe that the gross totals are off by more than about \$150.00 in either direction.



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Attachment

JOB NO. \_\_\_\_\_ BOX NO. \_\_\_\_\_ FLD NO. \_\_\_\_\_ DOC NO. 13 NO CHANGE  
 IN CLASS/ DECLASS/ CLASS CHANGED FOR IS S ☒ RET. JUST 22  
 NEXT REV DATE 09 REV DATE 20/60 REVIEWER [ ] TYPE DOC. 02  
 NO. PGS 7 ORIGIN DATE \_\_\_\_\_ ORG COMP 11 ORG 11 ORG CLASS S  
 REV CLASS C REV COORD. \_\_\_\_\_ AUTH: HR 78-3

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